

Saranac Lake Free Library

Board Meeting Minutes

October 9th, 5:15 pm

Present: Mackenzie Davidson, Andrew Kelly, Beryl Szwed, Angela Bates, Jake Widrick, Jodi Rossi, Christina Lawrence, Aurora Pfaff, Wendy Austin, Libby Clark, Tracey Henderson, Tiffany VanEtten, Kenzie Marine

Absent: Dave Staszak

- Meeting call to order: Meeting was called to order at 5:19 PM by M. Davidson
- Approval of the minutes from the September 11th meeting
 - A. Kelly motioned to approve the September minutes as presented, with L. Clark seconding. All in favor of approving the September minutes as presented, T. Van Etten abstained having been absent in September.
- Period of Public Expression
 - None presented.
- Dave Woodward presented a proposal for a potential sculpture project for review, and a question and answer period.
- Director's Report - J. Widrick presented the Director's report, highlights of which included:
 - A calendar of events taking place in the library this month was passed around.
 - The Village will be discussing the possibility of creating a walking path through to the library from the Berkley Green, any support is appreciated.
 - UV light is being applied to the air filtration system which increases its efficacy.
 - High Peaks Harvest Fest is October 19, they will be closing down the street between Berkley Green and the hotel parking lot. The Wild Center will be providing a sensory experience, pumpkin carving/decorating will be taking place on the lawn, Scott Eichols will be back for balloon animals and our paige Bailey will be joining him.
 - The staircase leading to the downstairs level has been repaired by contractor, he is willing to come back to provide repair of the railings in the front of the building.
 - The son of Eleanor Price, who the children's room is named after has offered to pay to have the signage on the front of the building replaced and ensure all sections are presented. J. Widrick has reached out to a local company that can build signs to match the internal branding.
- Committee Reports
 - Building & Grounds
 - Stair project is complete, and the contractor will be looking at the railings in the front for a bit less than \$1,000, and he can install them tomorrow.
 - Finance - J. Widrick noted that we put \$60,000 in a CD approximately 7 months ago, and we need to decide whether we want to roll it over or have it enter the savings account. The group elected to roll the money over to a CD for the time being and will consider how we want to proceed in the future.

- o Personnel - no report
- o Governance
 - Review of progress

Several names have been provided of people who are interested in possibly joining the Board, they have already been or will be contacted with a letter of interest. Contact M. Davidson and J. Widrick with any additional people who might be interested. Would like to have final names by November 6.
 - Review previous names

As above.
- o Service - no report
- o Membership & Outreach -

L. Clark sent a draft of the membership survey to the survey committee to review. Everyone on the committee has had an opportunity to review. L. Clark and J. Widrick will meet to discuss next steps with the survey. The annual fund letter will be written by M. Davidson and sent to the Membership & Outreach committee for review before being sent to the printer at the end of the month.
- Old Business
 - o Review current Donation policy (found on record-2013) - for information.
- New Business
 - o Budget review

The first 2025 draft budget was presented for review by J. Widrick. The final opportunity to review and vote on the budget will happen in November. Send any questions ahead of the November meeting.
- Adjournment - A. Bates motioned to adjourn the meeting at 6:18 PM, B. Szwed seconded. All in favor, meeting adjourned to executive session.