

Saranac Lake Free Library

Board Meeting Agenda

June 12th, 5:15 pm

Present: Kenzie Marine, Jake, Angie, Wendy Austin, Tracey Henderson, Dave Staszak, Andrew Kelly, Tiffany Van Etten, Mackenzie Davison

Absent: Aurora Pfaff, Beryl Szwed, Christina Lawrence, Jodie, Libby

- Meeting call to order
 - The meeting was called to order by M. Davison at 5:21 PM
- Approval of the minutes from the May 8th meeting
 - A. Kelly motioned to approve the minutes of the previous meeting with a correction to the displayed date. T. VanEtten seconded, all in favor with noted change.
- Period of Public Expression
 - T. Henderson noted that she had received information from the community about Spectrum Digital Education Grants, J. Widrick will investigate.
- Director's Report
 - J. Widrick provided the Director's Report, highlights of which included:
 - Potential grant opportunity for a staff position for a writer in residency program at the library utilizing New York Council for the Arts. Group debated the merits of pursuing this grant funding and the benefits and repercussions of having someone in this position.
 - Membership drive has raised \$27,500, thanks in part to a really large donation, with 189 individual donors.
 - Construction grant activities have been completed and expenses have been submitted.
 - Smith and Stender is starting the week of June 24, they will start in the Cantwell Room with the heating and cooling and light fixtures.
 - J. Widrick is having a walk through on Friday with a home theater installation professional, with the hopes to have the upgrades completed by the end of summer.
 - Culmination of the Ukraine presentation and art auction will be June 20 during the Thursday Art Walk.
 - Jenny Curtis will start painting the sidewalk to replace the COVID artwork.
 - J. Widrick hasn't connected to David Woodward, the artist who pitched the sculpture, yet, but the plan is to have a finalized proposal at the September meeting. Volunteers for that subcommittee should reach out to J. Widrick before September.
 - The Winter Carnival book sale will likely be canceled, but the topic will be revisited after the Summer Sale.

- Historic Saranac Lake is doing a presentation August 3, for first democratic President of Philippines who came to Saranac Lake for tuberculosis treatment and passed away here.
- Committee Reports
 - Building & Grounds
 - We closed out the 2023 grant funded projects (roof, solar, & windows) - see the Director's Report above.
 - Finance
 - The money we discussed moving amongst the Janney account and operating budget last month has been moved.
 - Hoopla circulation is still climbing, we hope to cap out at a \$500 per month.
 - Personnel - no update
 - Governance
 - Set meeting for August, Mackenzie noted that if it is your last year of a 3 year term, it's a good time to start talking to people about joining the Board.
 - Service
 - B. Szwed will look to schedule a meeting sometime in July.
 - Membership & Outreach
 - There are different membership models to be reviewed when it comes to defining the model we want to utilize here. There are specifications in our charter which will need to also be discussed. Group also discussed the reality of the work that would need to be done to track member benefits versus the amount that is brought in by a membership drive. Language changes from membership to strictly donations were discussed.
- Old Business
 - Follow up discussion on art outside of the building - as above in Director's Report
 - M. Davison reminded everyone to get their training hours in.
- New Business
 - Update on Summer book sale (scheduled for August 8, 9 and 10), we need a dedicated volunteer who can organize the other volunteers and pull the event together. Roy Rosenbarker came to the role through a letter in the newspaper. J. Widrick and the volunteers are crafting a letter for both the newspaper and social channels. Ideas were shared for volunteer organizations and local businesses that might have people who could help with some of the heavy lifting.
- Adjournment
 - A. Bates motioned to adjourn with D. Staszak seconding. All in favor, meeting adjourned at 6:15 PM.