



November 17, 2021
SARANAC LAKE FREE LIBRARY BOARD MEETING
RingCentral

Present

Amy Richardson (President), Lynne Fisher Kemp (Treasurer), Pete Benson (Library Director), Christina Lawrence, Kelly Linehan, Sara Shoemaker, Jesse Jakobe (Secretary), Mike Beccaria, Cheryl Joyce, David Staszak
Absent: Glenn Pareria, Melissa Munn

Call to Order

The meeting was called to order at 5:19 by Amy Richardson

October meeting minutes motion to approve by Cheryl J, seconded by Mike B. unanimously approved.

Period for Public Expression

No public expression

Director's Report

- GED classes will resume in December with local BOCES on Monday and Tuesday mornings.
- Jenny is currently in Arizona on her travels.
- A very nice letter was received by a Patron to the staff.
- There hasn't been any public expression of concern for use of the community room.

Committee Reports

Finance

- Not sure of how many members would participate in the health plan, therefore can not build into the budget as it's not a fixed amount.
- At this point, Pete mentioned two to three members are possibly interested in health insurance.
- Mike B. suggested it might be wise to offer to pay 75 percent of premium, as 50 percent cost is high.
- If three people sign up for insurance, cost to the library of 50 percent of premium would be \$11,611, 75 percent would be \$17,400 as a cost to the library.
- Current endowment annual percentage draw is 1.2 percent.
- Mike made a motion that we approve health insurance plan and increase library to pay 75 percent of premium, Sara S. seconded, unanimously approved.

-Lynne suggested approving a more firm budget after employees meet with health insurance representatives. Drawing funds from capital improvement or endowment.

-Mike B. made a motion to reduce the capital budget to offset insurance costs, Amy seconded, unanimously approved.

Membership/Outreach

-Year End Appeal update: 138 donations, \$17,220 as of today, November 17, 2021.

-Sara S. ends her term as a board member as of December 2021. Amy R. thanked Sara for all her hard work and dedication as a board member.

Governance

-Three trustees are up for vote approval

-Motion to approve new trustees by Sara S., seconded by Lynne

-Approved slate of officers: Amy Richardson as president, Glenn Pareria as Vice President, Lynne Kemp as Treasurer, , Jesse Jakobe as Secretary.

Mike moved to approve, Sara seconded, unanimously approved.

Personnel

-Personnel committee is interested in providing health insurance for any interested staff members.

-Amy met with two insurance agents, provided comprehension plans. Employer must pick up 50 percent of cost (min cost per month is \$241.90 per individual.) A lot of benefits are available with these plans.

-Mike B. asked the personnel committee to take a look at the base salary of employees.

-Since Pete was hired, employees were making 7.50 an hour, but now pay has increased significantly.

Service

Pete and his staff put together a card for Meals on Wheels patrons. On one side of the card is a place for interested individuals to list the type of book interest or specific book titles and on the back is an opportunity to sign up for a library card. Pete suggested that cards will be printed on colored paper to ensure the cards stand out more. Card has been shared with the director of Meals on Wheels. Once it is approved, we will determine more details of delivering books to homebound patrons.

Buildings and Grounds

-Building and grounds committee met to talk about capital grant. One vendor is scheduled to give a quote in December for the roof.

-Job ad has been put out for Clerk of the Works, interviews are being set up for Tuesday.

Old Business

New Business

-Janney Montgomery Scott, LLC, is the library's investment advisor. They have agreed to meet with the library board virtually to provide an informational session.

-Lynne will send out a Doodle Poll to see who may be interested in meeting with Janney.

-Planning to schedule the meeting for the new year when new board members have joined.

Adjournment

Regular Meeting adjourned at 6:10, motioned by Dave S., seconded by Lynne.