



**January 26, 2022**  
**SARANAC LAKE FREE LIBRARY BOARD MEETING**  
**RingCentral**

**Present**

Amy Richardson (President), Glenn Pareira (Vice President) Lynne Fisher Kemp (Treasurer), Pete Benson (Library Director), Christina Lawrence, Kelly Linehan, Jesse Jakobe (Secretary), Mike Beccaria, Cheryl Joyce,, Melissa Kline, Tiffany VanEtten, Beryl Szwed, Angela Bates, Kelly Linehan

**Absent:**David Staszak

**Call to Order**

- The meeting was called to order at 5:01 by Amy Richardson
- Board members introduced themselves

Motion to Approve November 2021 Minutes: Motion, Cherly J. Second, Mike B. Vote unanimous

**Period for Public Expression**

**Conflict of Interest Statement and Policy**

- Each Board member needs to Sign/Scan and email or bring to the library a conflict of interest statement and give to Pete B.
- If you have a conflict of interest, you register that conflict and then sign off on the form.
- This is done annually

**Approval of Check Signers**

- Glenn P., Amy R., Jesse J., Lynne K., Pete B.
- Motion, Mike B. Second, Angela B.

**Committee Reports**

***Finance***

- Lynne encourages everyone to look at financial information that Pete B. sends out.
- In the short term, significant endowment, very eager investment person who would love to talk with the entire board. Lynne will be reaching out to members to see who is interested in listening to meet with the investment team.
- Janney and Westend look at Green and Social Justice for investments

### ***Membership/Outreach***

- Looking for new chair, now that Sara S. is off the board

### ***Governance***

- Glenn P. will be sending board inventory, skills assessment in different areas, helps in finding areas we need help for new board candidates.
- Many board members are coming to the end of term in the next two years.
- Will also send out recruitment forms for new members

### ***Personnel***

- Staff at library has done an exceptional job taking care of patrons during pandemic

### ***Service***

- Still waiting to hear from Meals on Wheels regarding book delivery for our homebound patrons

### ***Buildings and Grounds***

- Process to get accepted to grant due in February
- Roofer agreed to come in March
- Due date for grant is June
- If a grant is accepted, we can get people lined up late fall, early spring for construction.
- Late October is when funds should be received.
- Windows and solar have all submitted updated quotes
- Decided to not go with Clerk of the works
- Windows probably will not be installed until Spring 2023 and should be ordered before January

### **2022 Meeting Schedule**

March 16, 2022

May 18, 2022

June 15, 2022

September 21, 2022

October 19, 2022

November 16, 2022

January 25, 2023

**Motion to accept schedule, Mike B., Second, Lynne K, Vote Unanimous**

**Adjournment**

Regular Meeting adjourned at 5:49:, motioned Mike B. by., seconded by Melissa M.

Next Meeting March 16th, 2022